



tandem health

Job Title: Addictions Counselor

Reports To: Substance Abuse Care Program Manager

Position Summary:

Under the direct supervision of the Tandem Health Substance Abuse Care Program Manager and in a team oriented environment, the Addictions Counselor will be responsible for providing intensive, professional counseling services (group and individual) to patients with a primary diagnosis of a substance use disorder, overseeing the implementation of individualized treatment plans, having regular contact with referral sources, identifying family issues needing to be addressed, and providing treatment services as required.

Duties and Responsibilities:

- Provides individual and group counseling for patients with SUD
- Clinically assesses patients
- Develops individualized treatment plans (ITP) for all new patients entering the program
- Provides linkage, case management and supportive interventions and community resources to patients, families and significant others.
- Counsels family members (as appropriate) to assist with treatment issues and to serve as a support system to the client.
- Monitors the condition of the client to evaluate success of therapy, and adapts treatment as needed.
- Refers clients to other supportive services as needed.
- Provides and participates in community education.
- Utilizes EHR to document assessments, clinical notes and treatment.
- Prepares and maintains reports as required.
- Follows the SCAADAC code of ethics.
- Ensures compliance with 42 CFR Part 2.
- Participates in staff meetings and MAT/AIR Team meetings.
- Assists in providing quality assurance and process improvement reports for improving quality of patient care and provides support to the Case Management Team, as needed.
- Performs other duties as assigned by supervisor.

Qualifications:

Education and Experience:

- Certified in South Carolina as a Certified Addictions Counselor I or II (CAC I or CAC II) or a CAC In-Progress through the South Carolina Association of Alcoholism and Drug Abuse Counselors (SCAADAC) with 2 years of prior experience in addiction counseling;

OR

- Licensed in South Carolina as a Licensed Independent Social Worker (LISW), Licensed Master Social Worker (LMSW), Licensed Professional Counselor (LPC) or Licensed Marriage and Family Therapist (LMFT) with 2 years of prior experience in addiction counseling.



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- CPR certification required.
- Must maintain a South Carolina Driver's License.

Knowledge Skills and Abilities:

- Must possess excellent interpersonal and verbal communication skills
- Ability to work as part of a team and function effectively in a collaborative environment
- Ability to work independently
- Excellent clinical counseling skills
- Ability to build relationships and interface with outside agencies
- Current knowledge of community resources and therapeutic interventions
- Excellent written communications skills
- Experience with electronic medical records
- Ability to prioritize tasks and manage time efficiently
- Ability to travel independently to meetings and community outreach

Work Environment:

Very busy atmosphere. Highly stressful when dealing with individual personalities of co-workers, patients and their families. Potential for rare exposure to blood-borne diseases (Category II). Potential for rare exposure to chemical hazards (Category B).

Physical Demands:

Considerable sitting, standing or walking. Assists with lifting and moving patients as necessary. Lifts supplies/equipment up to 20lbs. occasionally, and/or up to 10lbs. frequently. Considerable stooping, bending, kneeling, and crouching.

Employee Acknowledgement of Job Description:

Employee: _____ **Date:** _____

Supervisor: _____ **Date:** _____