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Employee Health/Infection Control Nurse (RN)

Position Summary:

The Employee Health/Infection Control Nurse (RN) provides direct and indirect nursing care for Tandem Health employees, contract employees and non-employee groups, with particular emphasis in the area of occupational health. This individual will also be responsible for all functions of the employee health program. The Employee Health/Infection Control RN utilizes established protocols and current standards of care to meet the wide variety of health care needs of the Tandem Health employee population. This individual has oversight over all infection control and prevention-related activities within the organization.

Duties and Responsibilities:

- Establishes and implements infection control and employee health orientation programs, alongside the departmental directors, throughout the facility.
- Assists with revising and updating policies and procedures within the organization related to infection control and employee health.
- Makes recommendations to Chief Clinical Officer regarding procedures for pre-employment and on-boarding processes for employees.
- Participates in infection prevention and control education of all employees during orientation and annually thereafter.
- Administers all pre-employment testing and vaccination processes.
- Monitors and coordinates annual employee lab and health screening requirements.
- Keeps current with CDC/DHEC information and guidelines regarding any infectious outbreaks in order to assist Chief Clinical Officer with tracking and documenting patient and employee exposures, and implementing appropriate infection control protocols.
- Assists with employee testing for community-spread outbreaks, such as COVID19.
- Perform communicable disease exposure follow-up.
- Keeps an accurate inventory of Personal Protective Equipment (PPE) and notifies Chief Clinical Officer of purchasing needs to ensure adequate supplies.
- Provides consultation and education to staff, physicians and community leaders in respect to Infection Prevention & Control.
- Works closely with Human Resources to monitor employee work-related illness and injury trends.
- Assesses, develops and implements strategies to prevent work-acquired injury or illness and expedite return to work.
- Performs bloodborne pathogen exposure assessment, treatment and follow up.
- Coordinates preventative screening programs (e.g. TB skin testing, influenza, hepatitis B, MMR, varicella and other appropriate immunizations).
- Safely administers and appropriately documents immunizations and TB skin tests given to Tandem Health employees per protocol.
- Notify the County and/or State Health Department of any reportable diseases, adhering to all internal county and state procedures.



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- Identifies and refers employees with personal health needs to personal physician when appropriate.
- Maintains and ensures confidentiality of employee information and medical records.
- Act as an advocate for the rights of employees by ensuring access to preventative health and safety measures.
- Works with facilities management to ensure cleaning procedures support infection control standards.
- Works with Quality Committee to develop and implement continuously improved patient care procedures and control mechanisms relating to quality, compliance and infectious diseases.
- Perform other duties as assigned or requested.

Qualifications:

Education:

- Current licensure as a Registered Nurse with the South Carolina State Board of Nursing.
- Minimum of three (3) years' clinical experience in healthcare required.
- Current Basic Life Support (BLS) certification.

Knowledge, Skills and Abilities:

- Advanced knowledge and skill in all aspects of immunizations for adults.
- Knowledge of current literature applicable to occupational health.
- Knowledge and experience documenting patient care in an electronic medical record.
- Must be proficient and have a strong working knowledge of Microsoft Office (Outlook, Excel, Word).
- Ability to learn new software programs.
- Detail-oriented and capable of exploring innovative solutions to solve complex problems and address issues through the use of a combination of delivered and custom-developed tools.
- Ability to compile, code and categorize, or verify information/data.
- Strong organizational and interpersonal skills.
- Ability to determine appropriate course of action in more complex situations.
- Ability to work independently, exercise creativity, and maintain a positive attitude.
- Ability to manage multiple and simultaneous responsibilities and to prioritize scheduling of work.
- Ability to maintain confidentiality of all medical, financial, and legal information.
- Ability to complete work assignments accurately and in a timely manner.
- Ability to communicate effectively, with excellent verbal and written communication skills.
- Ability to handle difficult situations involving employees, patients, physicians, or others in a professional manner.



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Environment:

Very busy atmosphere. Highly stressful when dealing with individual personalities of co-workers, patients and their families. Potential for rare exposure to blood-borne diseases (Category II). Potential for rare exposure to chemical hazards (Category B)

Physical Demands:

Considerable sitting, standing or walking. Assists in lifting and moving patients as necessary. Lifts supplies/equipment up to 20lbs occasionally, and/or up to 10lbs frequently. Considerable reaching, stooping, bending, kneeling and crouching.

How to Apply:

If you are interested in applying, please download and print an application from our website: www.tandemhealthsc.org. Return your completed application to:

Tandem Health
Attn: Human Resources
550 S. Pike West
Sumter, SC 29150